

# MUST BE FILLED OUT FOR RETURN TO BE FILED

## DEPENDENTS

Please list dependents being claimed on 2024 tax return:

Name:

1. \_\_\_\_\_ 3. \_\_\_\_\_ 5. \_\_\_\_\_  
2. \_\_\_\_\_ 4. \_\_\_\_\_ 6. \_\_\_\_\_

## Driver's License Info (IRS Now Requires):

Name: \_\_\_\_\_ Drivers License # \_\_\_\_\_ State \_\_\_\_\_ Issue Date \_\_\_\_\_ Expiration Date \_\_\_\_\_

Taxpayer: \_\_\_\_\_

Spouse: \_\_\_\_\_

If child has license and we are preparing return...also needed (Note: We are charging a fee to do children's returns)

## Foreign Bank Accounts:

Have you/ your spouse had interest in or authority over a foreign bank account with a value of \$10,000 or more at any point in 2024?

Yes   
No

## Virtual Currency:

Did you or your spouse receive, sell, or exchange interest in any virtual currency in 2024?(Bitcoin, Litecoin, Ripple, Dash, etc...)

Yes   
No

Did you have any Use Tax  
(State Sales Tax to declare)

Yes   
How much? \_\_\_\_\_  
No

## HSA Accounts- ONLY IF YOU HAVE A HEALTH SAVINGS ACCOUNT

Did you use all of the amount reported on Form 1099-SA on medical expenses only.

Yes   
No

(Only needed if you have dependent children)

## Earned Income Credit and/or Child Tax Credit and/or Head of Household Status

We will need some proof that the child that you are claiming lived with you for more than half of the year by providing a school, medical, prescription, daycare, social service or other meaningful document indicating that each child claimed lived at your address during 2024.

What form of proof are you providing? \_\_\_\_\_

(can be a medical bill, school documentation, daycare record, social agency documentation, etc)

Also need proof for Head of Household status that you provided over half of the cost of providing the home.

**Additionally for those that are self-employed and who receive Earned Income Tax Credit,** please provide evidence of the business of one or more of the following: accounting records, business license, business cards, letterhead, ads, logs, etc..

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

IRS Due Diligence Requirements-MUST BE FILLED OUT IN ORDER FOR RETURN TO BE FILED